

**TO: PROSPECTIVE APPLICANTS**  
**FROM: GRETCHEN MUSICANT, COMMISSIONER OF HEALTH**  
**DATE: APRIL 25, 2012**  
**RE: NOTICE OF ISSUANCE OF A REQUEST FOR PROPOSALS FOR SUMMER 612 YOUTH VIOLENCE PREVENTION MICROGRANTS**

The Minneapolis Department of Health and Family Support (MDHFS) has issued a Request for Proposals for the *Summer 612: Unlearning the Culture of Violence* micro grant program. If the content of this notice is of interest to you, please review the RFP for more details. If the RFP is not relevant to you, please feel free to pass the information on to anyone you feel might be interested in applying for these funds.

The Department is providing micro grants of up to \$2,000 each, for a total in \$16,000 in state Local Public Health funding, for activities to reach high risk youth during the summer of 2012. Eligible applicants include governmental organizations, and non-profit and community based organizations. Projects must be located within eligible Minneapolis neighborhoods that have been determined to be most at risk for youth violence and crime. Funding may be requested in one of four categories: documentary projects; visual arts projects; performance projects; and sports projects. Funded projects must participate in Summer 612 activities as detailed in the RFP, and must demonstrate a strong youth-lead component.

Requirements are detailed in the full Request for Proposals, which is available as of April 25, and can be obtained by:

- Downloading the RFP from the City website at <http://www.minneapolismn.gov/health>.
- Emailing your request for an electronic copy to the Department of Health and Family Support at: [health.familysupport@minneapolismn.gov](mailto:health.familysupport@minneapolismn.gov).
- Picking-up a copy at the Department of Health and Family Support at 250 South 4<sup>th</sup> Street (Public Service Center), Room 510, Minneapolis, Monday-Friday between 8 a.m. and 4:30 p.m., or call 612-673-2301 to have a copy mailed to you.

#### Timeline for Micro Grant Application and Program

Activities	Date
RFP Released	4/25/12
Informational Meeting	5/1/12, 6-7pm East Phillips Park 5/8/12, 6-7pm- North Commons Park
<b>Grant Proposals Due:</b>	<b>5/16/12</b>
Grant Recipients Announced	5/21/11
Start of Project Activities	6/1/12
Kick-Off Meeting	6/11/12
Mid-Point Check in Meeting	8/2/12
Drafts of Presentations/projects due	8/15/12
End of Project Activities	8/31/12
Final Presentations/Projects Due	9/5/12
Performance Team Rehearsal	9/6/12
All Grantee Dress Rehearsal	9/13/12
End-of-Summer Event:	9/22/12
Final Evaluation	10/12/12

There will be two informational meetings regarding the Summer 612 micro grant program:

- **Tuesday May 1<sup>st</sup> from 6 to 7pm, East Phillips Park**
- **Tuesday May 8<sup>th</sup> from 6 to 7pm at North Commons Park**

Attendance at the informational meeting is not mandatory, but strongly encouraged for everyone considering submitting an application as this will be the only opportunity to ask questions directly to staff. Questions and answers from both meetings will be posted at <http://www.minneapolismn.gov/health> within two days of each session. Additional questions may be submitted in writing by no later than May 9, and a final posting to the Q&A will be on the website by May 10.

**Please RSVP** to the meeting by email to: [health.familysupport@minneapolismn.gov](mailto:health.familysupport@minneapolismn.gov) .

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If you need this material in an alternative format please call Minneapolis Department of Health and Family Support at 612-673-2301 or email [health.familysupport@minneapolismn.gov](mailto:health.familysupport@minneapolismn.gov). Deaf and hard-of-hearing persons may use a relay service to call 311 agents at 612-673-3000. TTY users may call 612-673-2157 or 612-673-2626. **Attention:** If you have any questions regarding this material please call Minneapolis Department of Health and Family Support 612-673-2301. Hmong - Ceeb toom. Yog koj xav tau kev pab txhais cov xov no rau koj dawb, hu 612-673-2800; Spanish - Atención. Si desea recibir asistencia gratuita para traducir esta información, llama 612-673-2700; Somali - Ogow. Haddii aad dooneyso in lagaa kaalmeeyo.